**Washington Parish Council**

**Open Spaces, Recreation and Allotment**

**(OSRA) Committee**

To all Members of the OSRA Committee: Cllr C. Brookes, Cllr B. Hanvey, Cllr A. Dillaway,

Cllr O. Jupp and Cllr T. Keech (Chairman). NOTICE is hereby given, and Councillors are

SUMMONED to attend a meeting of the OSRA Committee on:

**Monday 15th September 2025 at 7:45pm in the Washington Village Memorial Hall (Doré Room)**

**AGENDA**

**O/9/25/1 Apologies**

To Receive apologies for absence from Members.

**O/9/25/2 Declarations of Interest and Dispensations.**

To Receive any interests as defined under the Localism Act 2011 and the Council’s Code

of Conduct and Consider any requests for Dispensations.

**O/9/25/3 Minutes of the last meeting**

To Approve the minutes of the OSRA Committee Meeting held on 21st July 2025 and published on the Council’s website.

**O/9/25/4 Public Speaking**

Members of the public may speak for up to 2 minutes in accordance with the

Council’s Standing Orders 3e-k .

**O/9/25/5 Actions and Matters Arising**

To Receive Actions and Matters arising from the last meeting.

**O/9/25/6 Allotment: Site inspection**

To Receive site update from the Stewards and consider any recommended

actions.

**O/9/25/7 Allotment: Applications for vacant plots**

To Approve any applications for tenancies of vacant plots on the site**.**

*None received at the time of this agenda.*

**O/9/25/8 Allotment: Rainwater harvesting**

To Consider a proposal for a rainwater harvesting project on the Council’s site.

**O/9/25/9 Allotment: Tenancy Agreements**

To Review terms of the Council’s allotment tenancy agreement and consider

any requests for amendments

**O/9/25/10 Allotment: 2026 Rent Review**

To Review the 2026 rent for plots on the Council’s Allotment

**O/9/25/11 Allotment: Application for shed**

To Consider an application for a 7 x 9 shed on Plot 6 and various other requests

**O/9/25/12** **Washington Recreation Ground Charity: Safety inspections**

To Review 2025.26 quarterly inspection findings and agree quotes for

recommended works.

**O/9/25/13 Washington Recreation Ground Charity: Grounds maintenance 2026**

To Agree quotation for the Council’s grounds maintenance in 2026.

**O/9/25/14 Washington Recreation Ground Charity: Hire request**

To Consider a hire request by the Storrington Community Football Club

to use the grounds for the 2025/26 season.

**O/9/25/15 First Extension Graveyard: Safety inspection**

To Receive the September inspection report of the closed burial ground and

agree any recommended actions.

**O/9/25/16 First Extension Graveyard: Tree management**

To Review the pathogen testing report for a sycamore tree in the closed burial

ground and agree any recommended actions.

**O/9/25/17 Parish Tree Warden**

To Consider an application for the role of the Parish Tree Warden

**O/9/24/18 Budget 2026.27**

To Review and agree any additional budget requirements for OSRA to be

included in the Council’s 2026.27 Budget review.

**O/9/24/19 Any urgent Open Space, Recreation & Allotment and Footpaths and**

**Conservation issues that may arise.**

**O/9/25/20 Date and Time of next OSRA Meeting**:

Monday 20th October 2025 at 7:45pm

Signature - Zoe Savill, Clerk of Washington Parish Council

Z Savill

Clerk to Washington Parish Council

9th September 2025

*Under the provisions of the Local Government Audit and Accountability Act 2014 (Openness of Local Government Bodies Regulations 2014), members of the public are permitted to film or record Council meetings to which they are permitted access, in a non-disruptive manner. By attending this meeting, it is deemed that you consent to this.*